



CLOSURE GUIDELINES SEMINAR

Conclusions

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Key points:

- **Start closure preparations on time**
- **Coordinate among partners – agree on communication channels and a road map in advance**
- **Follow recommendations given in the guidelines**

Next steps (regulatory timeline)

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Obligation/Regulatory provision	<u>Regulatory</u> deadline/recommendation deadline
End date of eligibility of expenditure	31 December 2016 /---
Programme modification request	By 31 December 2016/30 September 2016
Final report submitted to COM	By 31 March 2018 /---
Final statement of expenditure prepared by MA, submitted to CA (and 3 months later to AA) for further checks	---/at least by 30 June 2017

<p>Final statement of expenditure, the closure declaration and the final control/audit activity report submitted to COM</p>	<p>By 31 March 2018/ A reasonable time in advance to be able to correct errors (a cut-off date for the reporting needs to be established and mentioned in the closure documents)</p>
<p>Last interim payment claim submitted to COM</p>	<p>---/By 30 September 2017</p>
<p>Last annual implementation report submitted to COM</p>	<p>For 2016 - not due. The year 2016 will be covered by the sectoral final report (to be submitted by 31 March 2018).</p>

Last annual control report submitted to COM	Covering the <i>period of 1 July 2016 to 30 June 2017</i> – submitted by 31 December 2017
Final statement on withdrawn and recovered amounts, pending recoveries and irrecoverable amounts	To be submitted to COM by 31 March 2018
State Aid Advances	To be paid by 31 December 2016

<p>Reporting on completion of operations</p>	<p>1. with the submission of the final report, i.e. by 31 March 2018</p> <p>2. by 30 September 2019, 31 March 2019, 30 September 2019 and 31 March 2020 (reporting on non-functioning projects)</p>
<p>Completion of operations for CBC programmes GR-fYROM and GR-Albania</p>	<p>A joint operation located in <i>the former Yugoslav Republic of Macedonia or Albania</i> may only be completed by 31 December 2019</p>

Retention of programme documents	3 years after the date of the closure of the programme, i.e. by 31 March 2021 , interrupted by eventual legal proceedings and without prejudice to State Aid rules
Reminder letter on closure (COM)	By 31 March 2017
Opinion on the final report/closure declaration (COM)	5 months after submission of the documents (may be interrupted)



Thank you for your attention!

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