

Cross -border Cooperation Project Management

8 April 2009 | Pleven, Bulgaria

Agenda

Venue Pleven, Bulgaria**8 April 2009**

9.00-9.30 Registration and welcome coffee

9.30-10.00 **Session 1: Introduction & Framework:** Objectives of the seminar and introductions; Need for the seminar; Key aspects of cross-border project planning; Organisation and management; Principles of CBC projects; Programme context; Project lifecycle**10.00-11.00** **Session 2: Introduction JTS Romania/Bulgaria:** Second call

11.00-11.15 Coffee break

11.15-12.00 **Session 3: Setting the project scope and partnership development:** Project partnership development; Defining the project scope; Lead Partner and partner responsibilities; Cooperation criteria – how does cooperation work in practice? From idea to application – how can the programme help?**12.00-13.00** **Session 4: Investment Projects: JTS Romania/Bulgaria**

13.00-14.00 Networking Lunch

14.00-15.00 **Continuation Session 4: Investment Projects: JTS Romania/Bulgaria****15.00-15.45** **Session 5: From idea to application:** Defining project objectives; Defining project work packages; Indicators and demonstrating achievements; Project communication and publicity

15.45-16.00 Coffee break

16.00-17.00 **Session 6: Project finances, audit and control:** Project budgeting; First level control and eligibility; State aid; Other financial issues;